

Usher Duties for Phase 1 In-Person Worship - edited

- Arrive at 9 am for 9:30 service. Please wear a face covering (mask or shield)
Gloves will be provided.
- Walk through sanctuary and balcony to familiarize yourself with seating areas.
- 9:05 approx: Check with Trustee to see if she/he needs help with set up.
- 9:20 approx:: Be in Chandler Hall in sight of elevator and stairs. As people arrive, encourage them to move immediately into a seating area in sanctuary or balcony. No bulletins to hand out; they are already in seating areas.
- Help people find seats as needed.
- Watch over attendees during service.
- As needed kindly remind folks to keep their face covering on and maintain social distancing of 6 ft. except with members of same household.
- Watch over offering plates in Chandler Hall and help trustee take plates to safe.
- Encourage people to leave the building promptly after the service ends.
- Clean up sanctuary and balcony, putting in trash anything left behind (bulletins, communion wrappers, misc. Extinguish Christ and prayer candles, if they are still lit.
- Check with Trustee to see if she/he needs help finishing up.

NOTE: 4th floor video feed in the youth room is available as an overflow if needed. Ayers Parlor and Shabby Sheep Room are unavailable at this time.